# GO Teams     Cascade Elementary GO TEAMS

# Meeting Minutes

**August 30, 2018**

1. Call to order

Mrs. Tiffany Momon called the Go Team meeting to order on August 30, 2018 at 3:37 pm in the Media Center at Cascade Elementary. Mrs. Momon asked Danielle Arnold (Secretary 2017-2018) to conduct a roll call and determine if a quorum was present at the meeting (4/6 voting members present).

1. Roll call

Danielle Arnold conducted a roll call. The following persons were present: LaKiesha Copeland (member), Ann Thomas-Davis (member), Evelyn Hooks (member), Chimere Stanford-Jefferson (member), Danielle Arnold (member), and Tiffany Momon (Principal, non-voting member). There were 5 voting members and 1 non-voting member. There were at least 4 voting members present therefore there was a quorum.

1. Approval of minutes from last meeting

This is the first meeting of the 2018-2019 school year. Danielle Arnold reviewed the minutes from the last meeting held in March 2018. Tiffany Momon shared the agenda for meeting. The agenda was reviewed and approved by all 6 voting members.

1. Action Items
2. **Filling Vacant Seats and the Open Community Member seat-** Principal Momon brought forth two nominations for the vacant member and community member seats, Kimberly David (member) and Betty Cowan (Community Seat). Principal Momon read each candidates bio and their interest letter to serve on the Go Team. The team accepted the nominations, voted, and approved the two nominations (6 votes/0 opposing).
3. **Election of GO Team Officers-** Principal Momon reviewed the nominations criteria before taking nominations for officers. Evelyn Hooks nominated Danielle Arnold for the Chair of the Go Team. Danielle Arnold accepted the nomination (6 voted yes/ 0 oppositions); Danielle Arnold nominated Chimere Stanford as Vice Chair. Ms. Stanford accepted the nomination. There were 6 yes votes and 0 opposing. Kimberly David was nominated by Danielle Arnold for the Go Team Secretary. Six voting members agreed. There were no opposing votes. Evelyn Hooks nominated Ann Thomas Davis for the Go Team’s Cluster Representative. Ann Thomas Davis accepted the nomination. There were 6 yes votes and 0 opposing votes. The Go Team concluded nominations and votes with the following:
* Danielle Arnold, Chair
* Chimere Stanford, Vice Chair
* Kimberly David, Secretary
* Ann Thomas Davis, Cluster Representative
* Evelyn Hooks, Staff member
* Betty Cowan, Community Member
* LaKiesha Copeland, Parent

**Public Comment Format-** The committee reviewed the Public Comment Format and agreed to keep the same format as the 2017-2018 school year. A motion was made by Chimere Stanford to accept the Public Comment Format and seconded by Danielle Arnold. There were 6 votes and 0 opposing votes. The Public Comment Format is:

* Stakeholders wishing to make comment should sign in prior to the beginning of the meeting.
* Stakeholders will each have 2 minutes at the end of meeting to comment.
* Public comment period is 20 minutes.
* Stakeholders may also email comments.
1. **Go Team Norms-** The committee reviewed the norms from the 2017-2018 committee and agreed that those norms were appropriate for the 2018-2019 school year. A motion was made by Danielle Arnold and seconded by Ann Thomas Davis. There were 6 votes and 0 opposing.
2. Discussion Items- Enrollment and Leveling Guidelines- Tiffany Momon reviewed a power point presentations on the Enrollment & Leveling Guidelines. Cascade Elementary currently has 401 students but was projected 384 students. Principal Momon shared the purpose and leveling format in her presentation. Principal Momon stated the format is used to balance the school budget and staffing. The presentation also shared the budgeting protocol which is a new formula that was implemented to empower principals and provide greater transparency and equality. Cascade earned $112, 744 dollar due to leveling. Principal Momon shared her recommendation to the Area Associate Superintendent, Dr. Battle to purchase a new Instructional Coach that will provide support in the areas of Math and Science.
3. Information Items-
4. Principal’s report- Principal Momon also reviewed important points from the Title 1 School-wide Improvement Plan with emphasis on the our school priorities and Quarter 1 Family Engagement Plans and Budget. Go Team Meeting dates were also discussed and confirmed. Go Team meeting dates are as follows:

October 18, 2018 at 4:30pm

November 7, 2018 at 3:30pm

January 23, 2019 at 3:30pm

February 27, 2019 at 3:30pm

March 27, 2019 at 3:30pm

1. Public Comment- There were no public comments.
2. Announcements- There were no announcements.
3. Adjournment

LaKeisha Copeland made a motion to adjourn the Go Team meeting and Evelyn Hooks seconded the motion. There was a vote of 6 yes and 0 oppositions to adjourn the meeting. The August Go Team meeting at Cascade Elementary was adjourned at 4:23pm.

Minutes submitted by: Dr. Danielle Arnold, Go Team Secretary

Minutes approved by: Tiffany Momon, Principal